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CANADIAN TAEKWON-DO TEAM
Policies and Procedures Manual

Revised: October 1, 2007

THE CANADIAN DELEGATION - ADULT

is composed of:

- 2 Officials
- 1 Chief of delegation
- 1 Women's team pattern coach
- 1 Men's team pattern coach
- 2 Coaches for sparring, power and special techniques (1 men's & 1 women's)
- 1 Medical doctor
- 10 female athletes for women's team
- 10 male athletes for men's team
- 1 female and 1 male athlete for sparring micro weight division
- 1 female and 1 male athlete for sparring light weight division
- 1 female and 1 male athlete for sparring middle weight division
- 1 female and 1 male athlete for sparring heavy weight division
- 1 female and 1 male athlete for sparring hyper weight division
- 1 female and 1 male athlete for pattern 1st degree division
- 1 female and 1 male athlete for pattern 2nd degree division
- 1 female and 1 male athlete for pattern 3rd degree division
- 1 female and 1 male athlete for pattern 4th degree division
- 1 female and 1 male athlete for power breaking division
- 1 female and 1 male athlete for special technique division
- 1 team (2) for pre-arranged sparring

According to the selection committee, an athlete that is part of the delegation may compete in more than one event.

TOTAL: maximum 52 delegation members

THE CANADIAN DELEGATION – JUNIOR (14 to 17)

is composed of:

- 2 Officials
- 1 Chief of delegation
- 1 Girl's team coach
- 1 Boy's team coach
- 2 Coaches for sparring, power and special techniques (1 boy's & 1 girl's)
- 1 Medical doctor
- 10 female athletes for girl's team
- 10 male athletes for boy's team
- 3 females and 3 males athletes for sparring micro weight division
- 3 females and 3 males athletes for sparring light weight division
- 3 females and 3 males athletes for sparring middle weight division
- 3 females and 3 males athletes for sparring heavy weight division
- 3 females and 3 males athlete for sparring hyper weight division
- 3 females and 3 males athletes for pattern 1st degree division
- 3 females and 3 males athletes for pattern 2nd degree division
- 3 female and 3 male athletes for pattern 3rd degree division
- 3 female and 3 male athletes for power breaking division
- 3 female and 3 male athletes for special technique division
- 1 team (2) for pre-arranged sparring

According to the selection committee, an athlete that is part of the delegation may compete in more than one event.

TOTAL: maximum 90 delegation members

CTFI SELECTION COMMITTEE:

Is composed of five individuals, answering to specific requirements of application.

These five applicants to selection committee membership are chosen as:

- The CTFI president
- The CTFI West vice president
- The CTFI East vice president
- The CTFI technical director
- The CTFI Head Coach

According to the general rules, an individual can have more than one function but no more than two, but if you have two functions you have only one vote.

Or any person appointed to replace one of the five above, according to the following requirements:

- The candidate must be at least 4th degree black belt holder.
- The candidate must have been present at one International World Championship
- The candidate, during the last two years, must have been present at the National Championship at least once, and at one Eastern or Western Championship

THE CHIEF OF DELEGATION:

Is chosen by the selection committee according to the following criteria:

- The candidate must be at least a 5th degree black belt holder
- The candidate must have been present at one ITF World Championship
- The candidate must have been once a provincial selection committee member
- The candidate must be recommended by his provincial federation
- The candidate must apply as chief of delegation at the Canadian Federation

Role of the “Chief of Delegation”:

- Has full authority to sanction on any disrespect of the rules, with the coaches collaboration.
- Is in charge of all transportation logistics, including plane tickets, for the delegation to the Championship’s site.
- Is in charge to order the adequate quantities and measurements for doboks, training suits and logo to represent Canada.
- Is in charge, with the coaches’ help, of all delegation members’ inscription to the event.
- Make sure that pre-competition training areas are provided, assisted by the coaches.
- Make sure that the coaches’ demands are properly transmitted to the event director or any proper person (referee, minor official in charge of scheduling, timekeeping, etc.) concerned by each demand.
- Must be present at any meeting where his presence is required: ITF meeting, drawings, problems with his delegation, etc.
- Call regular meetings with the coaches during pre-competition and competition periods to assess the current status and possible changes concerning the delegation at the event or prior to it.
- Meet the delegation as often as necessary to explain any ruling.

THE COACHES:

Are chosen by the technical director, and must have the approbation of the selection committee and the Chief of delegation, according to the following criteria:

- The candidate must be at least 4th degree black belt holder.
- The candidate must be a former provincial team coach.
- The candidate must be physical education university graduate or hold at least a 2nd level in the national trainer's certification program or show any experience judged adequate by the CTFI.
- The candidate must be certified in First Aid and CPR
- The candidate must be recommended by his provincial federation.
- The candidate must apply as team coach.

The Coaches include: Men's Team Patterns Coach, Women's Team Patterns Coach, Men's Team Sparring, Power and Special Technique Coach, Women's Team Sparring, Power and Special Technique Coach

- prepare the training schedule for the athletes of his own team or for individual
- give to the Chief of delegation all adequate quantities and measurements for doboks, training suits, ceremonial garbs, etc.
- Take charge of the athletes prior, and during competition
- Make sure that established rules concerning Canada's image are applied before, during and after competition.

THE MEMBERS OF THE CANADIAN TEAM:

Are chosen by: The selection committee (5)
 The chief of delegation
 The coaches

PATTERN:

- Are selected during the Eastern Championship and the Western Championship. The best team from each region are selected and they will compete at the National Championship. The winning team will be selected to represent Canada at the World Championship. (5 members)

SPARRING:

- Athletes selected during the Eastern and the Western Championships are on the 1st selection. (around 5 athletes per region)
- Athletes selected must be present at the Can-Am Championship before the National Championship to compete against other athletes and see their adaptation.
- Athletes selected must be present at the Final selection, the day after the Can-Am, for the round robin sparring to select the best competitors. (5 members)

PRE-ARRANGED FREE SPARRING:

- Are selected during the Eastern Championship and the Western Championship. The best team from each region are selected and they will compete at the National Championship. The winning team will be selected to represent Canada at the World Championship. (2 members)

POWER AND SPECIAL TECHNICS:

- Athletes selected on the pattern and sparring must be present at the first team training and the coaches must select from the 10 team athletes for power and special breaking.
- (5 members in power and 5 members in special for men, 3 members in power and 3 members in special for women)
- an athlete can perform in more than one event but not in the same

THE INDIVIDUAL MEMBERS:

CRITERIAS:

For all divisions of **Individual Patterns and Individual Sparring:**

Any athlete may qualify for the Canadian National Team at the National Championship in the year preceding the World Championship.

- For **Juniors**, the top 4 seeded athletes in each division (as determined by the National Seeding System – See Appendix “A”) will automatically advance to the round robin phase of the selection process. In addition, the top 2 place winners of the National Championships (who age qualify) will also advance to the round robin phase giving a total of 6 athletes competing for the 3 available spots to represent Canada at the World Championships.
- For **Adults**, the top 3 seeded athletes in each division (as determined by the National Seeding System – See Appendix “A”) will automatically advance to the round robin phase of the selection process. In addition, the winner of the National Championships will also advance to the round robin phase giving a total of 4 athletes competing for the 1 available spot to represent Canada at the World Championships.

CRITERIAS:

For all divisions of **Individual Power Breaking and Special Technique:**

Any athlete may qualify for the Canadian National Team at the National Championship in the year preceding the World Championship

- For **Juniors**, the top 3 place winners at the National Championships (who age qualify) will represent Canada at the following World Championships.
- For **Adults**, the winner of the National Championships will represent Canada at the following World Championships.

THE ATHLETES:

- Must follow the directives given by the CTFI through the present ITF Canadian Taekwon-Do Policies and Procedures Manual.
- Make sure to have all the time, money, and availability to participate in all trainings and for his/her own transportation to them, as well as to the event.
- Must adequately answer to all requirements of the coaches concerning their participation to competitions prior to the Championship.

GENERAL RULES:

1. The Canadian delegation's dobok shows the ITF crest on the left side, and the Canadian flag on the right side and the name "Canada" on the back under the taekwon-do tree
2. Only officially selected members may wear the Canadian dobok
3. Only candidates chosen to represent Canada may wear any crest or dobok representative Canada, and only until the next following selection.
4. Any student who has not been selected to represent our country is never allowed to wear the Canadian flag. At the Canadian Championship, a dobok should only show the ITF crest on the left side, his own club logo on the right side and the ITF designation on the back and the province's name under the taekwon-do tree.
5. Any athlete coming to a selection event with any other identification other than those specified on section 4, will see his application rejected.
6. The proper wearing of every uniform (dobok, training suit, ceremonial suit, etc) must respect the coaches' instructions. These uniforms must be clean at all times.
7. Punctuality is required at any meeting formal order.
8. Any individual going out from designated areas (hotel, competition site, etc) must receive his coach permission, or of one of his assistants in case of unavailability, if all Championship events have not yet ended.
9. Any absence from a meeting or training session must be authorised by the coach, or one of his assistants in case of unavailability.
10. Any directive about turning in, getting up and proper nutrition must be rigorously observed.
11. Each competitor must have his ITF black belt certificate and all the necessary personal equipment.
12. Expenses credited to the CTFI must be approved by the CTFI president, or the Chief of delegation as the authorized representative, in advance. Any unapproved expense will not be refunded.
13. Instructions concerning any assignation (hotel rooms, competition area, etc) must be rigorously observed. Any change must be authorised by the coach.

SANCTIONS:

Every Canadian delegation member must obey the following rules:

1. No exchanging of the Canadian training suit.
2. To show an exemplary attitude while events are held and during all the time the athlete is representing Canada.
3. Any athlete selected as an official member of the Canadian delegation pulling out before or during the Championship for no acceptable reason (other than accident, sickness, or family loss) will see his application for the next World Championship rejected.
4. Any Canadian delegation member misrepresenting Canada through his attitude, such as:
 - not wearing the required uniform as specified by the coach
 - drinking alcoholic beverages before all events have ended
 - not following correct etiquette in addressing seniors and officialsis subjected to sanctions according to the seriousness of his fault, such as:
 - loss the privilege to wear any uniform identified to Canada until the next selection event.
 - rejected as a Canadian delegation member for the next World Championship
 - Instantaneous expulsion from the Championship events.

Any disrespect of the rules will be judged by the Coach and the Chief of Delegation. Any serious case will be submitted to the CTFI selection committee.

- APPENDIX A -

NATIONAL SEEDING SYSTEM

PURPOSE:

To serve as a national ranking system for all Black Belts by division in both Patterns and Sparring, which will determine the top seeds for the National Championships in selection years for the World Championships.

STRUCTURE:

Seeding points can only be earned at the following four CTFI sanctioned championships:

- Canadian National Championships
- Eastern Canadian Championships
- Western Canadian Championships
- Can-Am Championships

Seeding points earned at the championships are awarded as follows:

National Championship

- Attendance = 200 points
- Rounds Wins = 500 points
- Gold Medal = 5000 points
- Silver Medal = 3000 points
- Bronze Medal = 1000 points

Eastern, Western and Can-Am Championships

- Attendance = 100 points
- Rounds Wins = 250 points
- Gold Medal = 2500 points
- Silver Medal = 1500 points
- Bronze Medal = 500 points

Seeding points will only count towards divisions in which they were actually won. In other words, seeding points will not move with the individual as he/she moves through different divisions as a consequence of aging or growing. However, specifically identified conditions will allow competitors to move “Up Divisions” to earn seeding points that will be relevant for World Championship selections in **Pattern** divisions only.

In other words, any competitor will be able to select a "higher" age division (peewee to junior, junior to senior - but not dan level) in **patterns** if his/her year of birth matches those outlined in APPENDIX B. This allowance is an acknowledgement of the athletes aging during the interim period leading up to the National Selections.

It will not be allowed for any athletes in **sparring** to be allowed to select a higher age division or higher weight division in order to earn seeding points for their expected division for the National Selections, as there would be too great a risk for potential physical and emotional liability. This is also outlined in APPENDIX B.

- APPENDIX B -

	Up Divisions Allowed				
	PeeWee to Junior		Junior to Senior		Junior to Junior (Sparring)
	Patterns	Sparring	Patterns	Sparring	Between current and Higher
2007 Nationals	Yes(94/95)	No	Yes(89/90)	No	No
2008 Easterns	Yes(95)	No	Yes(90)	No	No
2008 Westerns	Yes(95)	No	Yes(90)	No	No
2008 Can-Ams	Yes(95)	No	Yes(90)	No	No
2008 Nationals (selection)	Yes(95)	Yes(95)	Yes(90)	Yes(90)	No
2009 Easterns	No	No	No	No	No
2009 Westerns	No	No	No	No	No
2009 Can-Ams	No	No	No	No	No
2009 Nationals	Yes(96/97)	No	Yes(91/92)	No	No
2010 Easterns	Yes(97)	No	Yes(92)	No	No
2010 Westerns	Yes(97)	No	Yes(92)	No	No
2010 Can-Ams	Yes(97)	No	Yes(92)	No	No
2010 Nationals (selection)	Yes(97)	Yes(97)	Yes(92)	Yes(92)	No
2011 Easterns	No	No	No	No	No
2011 Westerns	No	No	No	No	No
2011 Can-Ams	No	No	No	No	No